

Si Ri Panya International School



Class Teacher Job Description

To carry out the professional duties of a teacher as circumstances may require and in accordance with School policies under the direction of the Headteacher.

Key Responsibilities

Teaching

- Set high expectations for students' behaviour by establishing a purposeful working atmosphere in accordance with the school's behaviour policy.
- Must be able to plan lessons for all the pupils in a class, setting clear learning intentions and differentiated tasks.
- Demonstrate high quality teaching skills which support improvements in student learning.
- Maintain and regularly update appropriate and vibrant displays inside the classroom.

Assessment & Reports

- Mark according to Marking Policy.
- Assess pupils learning and progress on an ongoing basis and use assessment to inform planning.
- Communicate with management if assessment data indicates a student may need extra support.
- Prepare for and attend bi-annual parents' evenings along with termly pupil progress reports.

Pastoral

- Provide guidance and advice to pupils on educational and social matters.
- Develop constructive relationships with pupils which engender positive attitudes to learning.
- Promote a positive, confident and happy international community.

Extra-Curricular

- Plan, organise and run at least one after school activity as part of the extra-curricular programme that operates.
- Assist and/or organise sporting activities, school plays and school trips.

General

- To attend staff meetings, parents' evenings, school trips, as may be reasonably requested by the Headteacher.
- To be responsible for a reasonable number of playground, lunch and other supervision duties as may be required.
- Set a good example to pupils in terms of appropriate dress, standards of punctuality and attendance.
- Be proactive and take responsibility for matters relating to health and safety.

This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation. This document must not be altered once it has been signed but it will be reviewed as appropriate.

Signature of post holder _____ Date / /

Signature of Line-manager _____ Date / /